



1200 W. University Ave. • Mitchell, SD 57301-4398 • 605-995-2600 • [www.dwu.edu](http://www.dwu.edu)

## ACH – Auto Payment Enrollment Form

<b>STUDENT NAME</b>		<b>STUDENT ID</b>	
<b>MAILING ADDRESS</b>			
<b>CITY &amp; ZIP CODE</b>			

<b>Amount Per Month</b>		<b>Starting Month/Year (XX/XXXX)</b>	
-----------------------------	--	--	--

**Requested Processing Date:** \_\_\_\_\_

*Payments can process on the 1<sup>st</sup> or 15<sup>th</sup> of each month unless specially approved by the Business Office.*

CHECKING ACCOUNT

SAVINGS ACCOUNT

<b>ACCOUNT NUMBER</b>	
<b>ABA/ROUTING NUMBER</b>	

CREDIT/DEBIT CARD

<b>CARD NUMBER</b>	
<b>EXPIRATION DATE</b>	
<b>3 DIGIT CODE</b>	

### PLEASE READ AND SIGN

Payment plans may consider cost estimations from future semesters. Future costs are subject to change and students are responsible for any outstanding amounts at the end of the year which are not paid for by the payment plan. Transactions will take place on the "requested processing date" above if possible. Transactions are subject to delays between banking institutions. Transactions will take place on the next business day if the requested day falls on a holiday or weekend. A one-time payment or payment plan does not allow students to receive official university documents such as transcripts or diplomas if the student still has an outstanding balance.

I agree to the above terms and conditions and authorize Dakota Wesleyan University to deduct from the account listed above for the amount listed.

**NAME ON ACCOUNT (PRINTED):** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_